

**Hampton Roads Transportation
Accountability Commission (HRTAC)
Summary Minutes of the June 12, 2025 Annual Organizational Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Annual Organizational Meeting was called to order at 12:35 p.m. with the following in attendance:

HRTAC Members in Attendance:

Mayor Shannon Glover, Chair *pro tem*
Council Member Debbie Ritter (in for Mayor
Richard West), CH
Mayor Paul Kaplan, FR
Mayor David Hux, PQ
Mayor James Gray, HA
Supervisor Michael Hipple, JC
Mayor Phillip Jones, NN

Supervisor Christopher Cornwell, SH
Vice Mayor Martin Thomas (in for Mayor
Kenneth Alexander), NO
Mayor Michael Duman, SU
Mayor Bobby Dyer, VB
Supervisor Thomas G. Shepperd, YK
Delegate Bonita Anthony, VGA
Delegate Jackie Glass, VGA
Senator Louise Lucas, VGA
Senator Mamie Locke, VGA

HRTAC Executive Director

Kevin Page

HRTAC Ex-Officio Members in Attendance:

Board Member Frederick T. Stant III, CTB

Vice President Barb Nelson, VPA

Other Participants:

Chris Price, CH
Mary Bunting, HA
Scott Stevens, JC
Trista Pope, NO
Brian Thrower, SH

Al Moor, SU
Connor Burns, HRT
District Engineer Chris Hall, VDOT
Tom Inglima, Willcox & Savage

HRTAC Voting Members Absent:

Supervisor Joel Acree, IW
Mayor Doug Pons, WM

Delegate Anne Ferrell Tata, VGA

HRTAC Ex-Officio Members Absent:

Director Tiffany Robinson, DRPT

Commissioner Stephen Brich, VDOT

Others Recorded Attending:

David Westcott Jr. (CH); Jennifer Green, Jason Mitchell (HA); John Stevenson (NO); Angela Rico, Jeri Wilson (NN); Kevin Hughes (SU); Andrew Damon (VB); Janet Lomax (Office of U.S. Senator Tim Kaine); Brenda Roberts (Office of U.S. Representative Jen Kiggins); Kandi Oliver (Veterans Reporters); Todd Halacy (VDOT); Courtney Whelan (Willcox & Savage); Rob Cofield, Andrew Margason, Otesa Mitchell, Quanda Tynes, Chris Vaigneur (HRPDC); Lynn

Coen, Jennifer Hodnett, Danetta Jankosky (HRTAC); John Mihaly, Pavithra Parthasarathi (HRTPO)

Call to Order and Roll Call

The meeting was called to order at 12:32 p.m. and a roll call of all Members was taken in order to confirm a quorum:

Council Member Debbie Ritter: Present
Mayor Paul Kaplan: Present
Mayor Jimmy Gray: Present
Supervisor Joel Acree: No Response
Supervisor Michael Hipple: Present
Mayor Phillip Jones: Present
Vice Mayor Martin Thomas: Present
Mayor David Hux: Present
Mayor Shannon Glover: Present
Supervisor Christopher Cornwell: Present
Mayor Michael Duman: Present
Mayor Robert Dyer: Present
Mayor Doug Pons: No Response
Supervisor Thomas Shepperd: Present
Senator Louise Lucas: Present
Senator Mamie Locke: Present
Delegate Bonita Anthony: Present
Delegate Jackie Glass: Present
Delegate Anne Ferrell Tata: No Response
CTB Board Member Frederick Stant: Present
VDOT District Engineer Chris Hall: Present
Director Tiffany Robinson: No Response
Vice President Barb Nelson: Present

The quorum was confirmed by Mr. John Mihaly.

Mr. Tom Inglima, HRTAC General Counsel, Willcox & Savage, informed the Commission that in the absence of both the current Chair and Vice Chair of the Commission, a Chair *pro tem* would need to be appointed to temporarily preside during the meeting until a new chair is appointed.

Mayor Shannon Glover was nominated to serve as Chair *pro tem*.

Mayor Michael Duman Moved to appoint Mayor Glover as Chair *pro tem*; Seconded by Supervisor Thomas Shepperd. The Motion Carried.

Approval of Agenda

Supervisor Michael Hipple Moved to approve the agenda, Seconded by Mayor Phillip Jones. The Motion Carried.

Public Comment Period (limit 5 minutes per individual)

No members of the public addressed the Commission.

Chair's Comments

Chair *pro tem* Glover did not make any comments.

Consent Items

- A. Minutes of the March 20, 2025 Regular Commission Meeting
- B. HRTAC FY2026 Administrative and Project Development Budget
- C. FY2026-FY2031 Plan of Finance Update – Six Year Operating and Capital Program of Projects – Highway Regional High Priority Projects and Related FY2026 Schedule of Debt Service and the FY2026-FY2031 Plan of Finance Update – Six Year Operating and Capital Program of Projects – Transit Regional High Priority Projects
- D. HRTAC 2045 Long Range Plan of Finance Updates for the Region's High Priority Projects and the Hampton Roads Regional Transit Fund Update
- E. I-64/I-264 Interchange Improvements Phase A Standard Project Agreement (UPC 127093)
- F. Hampton Roads Express Lanes Segment 3 (Capital Improvements – Tolling Infrastructure) Project – Amendment to Standard Project Agreement (UPC 118376)
- G. FY2026 HRTAC Meeting Schedule
- H. Commonwealth of Virginia 457 Deferred Compensation Plan

Mayor Paul Kaplan Moved to approve the consent agenda items; Seconded by Mayor Jimmy Gray. The Motion Carried.

Action Items

A. Election of FY2026 Officers of the Commission

Chair *pro tem* Glover reminded the Commission that the Nominating Committee members appointed by Chair West included Supervisor Michael Hipple, Mayor Shannon Glover and Mayor Kenneth Alexander.

Mr. Inglima summarized the Commission's officer election procedures in accordance with the HRTAC Bylaws. He explained that the Nominating Committee would present the Committee's recommended slate of officers and then the floor would be opened for additional nominations. Mr. Inglima next explained the procedures for voting in the event multiple nominations are received.

Supervisor Hipple, Nominating Committee Member, reported that the Nominating Committee recommended Mayor Douglas Pons of Williamsburg as Chair and Mayor Shannon Glover of Portsmouth as Vice Chair.

No additional nominations for Chair or Vice Chair were made.

Mayor Jones Moved that the Commission approve the recommended FY2026 Slate of Officers for Chair and Vice Chair; Seconded by Mayor Michael Duman. The Motion Carried.

B. Hampton Roads Regional Transit Fund – Transportation District Commission of Hampton Roads FY2026 Application for Funding and Related Project Agreements

Mr. Kevin Page, HRTAC Executive Director, summarized for the Commission the FY2026 Hampton Roads Transit Application for Funding.

Mayor Jones Moved that the Commissioners of the Member Jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach: (i) approve the FY2026 Application for Funding made by the Transportation District Commission of Hampton Roads; (ii) authorize the Chair to execute and deliver a funding agreement relating to such application, in a form consistent with past practice, with such changes, insertions or omissions as may be finalized by such officer, with the advice of the Executive Director and the Commission's general counsel; and (iii) authorize the Chair and Executive Director, either of whom may act, to take such action as may be deemed necessary or appropriate to provide for the payment of the disbursement of \$26,823,000.00 from the Hampton Roads Regional Transit Fund when required under such funding agreement; Seconded by Council Member Debbie Ritter. The Motion Carried.

C. Hampton Roads Regional Transit Fund – Transportation District Commission of Hampton Roads FY2025 – Project 202501H Agreement Amendment

Executive Director Page explained to the Commission that this agenda item was a proposed amendment to a Project Agreement for HRRTF funding that was executed in June 2024. Executive Director Page stated that the Transportation District Commission of Hampton Roads ("TDCHR") requested that the project be amended to cover the purchase of new buses that would be servicing the regional transit routes. Executive Director Page highlighted that HRRTF participation will remain the same but that TDCHR-controlled funds would increase to match HRRTF participation thereby maximizing the efficiency of HRTAC-controlled dollars allocated to the Hampton Roads Regional Transit Program.

Mayor Jones Moved that the Commissioners of the Member Jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth and Virginia Beach: (i) approve the Transportation District Commission of Hampton Roads ("TDCHR") FY2025 Project 202501H Request; (ii) authorize the Chair to execute and deliver a funding agreement amendment relating to such request, in a form consistent with past practice, with such changes, insertions or omissions as may be finalized by such officer, with the advice of the Executive Director and the Commission's general counsel; and (iii) authorize the Chair and Executive Director, either, of whom may act, to take such action as may be deemed necessary or

appropriate to provide for the payment of the disbursements required under such funding agreement, as amended; Seconded by Mayor Bobby Dyer. The Motion Carried.

Information Items

A. HRTAC Monthly Financial Report

Executive Director Page reviewed the Monthly Financial Report with the Commission.

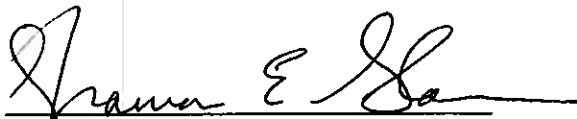
B. VDOT Project Updates

Mr. Chris Hall, VDOT District Engineer, gave an update on the Hampton Roads Bridge-Tunnel Project and indicated that traffic shifts would continue to progress on the Project. Additionally, he summarized the progress of other high priority regional project deliverables and timelines with the Commission.

C. HRTAC Regular Meeting – September 18, 2025

Adjournment

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 12:55 p.m.

A handwritten signature in black ink, appearing to read "Shannon E. Glover", written over a horizontal line.

Mayor Shannon Glover,
HRTAC Chair *pro tem*