

**Hampton Roads Transportation  
Accountability Commission (HRTAC)**  
**Summary Minutes of the June 15, 2023 Annual Organizational Meeting**

The Hampton Roads Transportation Accountability Commission (HRTAC) Annual Organizational Meeting was called to order at 12:31 p.m. with the following in attendance:

**HRTAC Members in Attendance:**

Mayor Donnie Tuck, HA	Mayor Bobby Dyer, VB
Mayor Rick West, CH	Supervisor Thomas G. Shepperd, YK
Supervisor William McCarty, IW	Mayor Doug Pons, WM
Supervisor Michael Hipple, JC	Delegate Amanda Batten, VGA
Mayor Kenneth Alexander, NO	Delegate Anne Ferrell Tata, VGA
Mayor Shannon Glover, PO	Senator Monty Mason, VGA
Mayor Gordon Helsel, PQ	Senator Louise Lucas VGA
Mayor Michael Duman, SU	

**HRTAC Executive Director**

Kevin Page

**HRTAC Ex-Officio Members in Attendance:**

Chris Gullickson, VPA

**Other Participants:**

Chris Price, CH	Patrick Duhaney, VB
Jason Mitchell, HA	Andrew Trivette, WM
Scott Stevens, JC	Wayne Coleman, CTB
John Stevenson, NO	William Harrell, HRT
J. Randall Wheeler, PQ	District Engineer Chris Hall, VDOT
Brian Swets, PO	Thelma Drake, VIPRA
Brian Thrower, SH	Tom Inglima, Willcox & Savage
Al Moor, SU	

**HRTAC Voting Members Absent:**

Mayor Robert Cutchins, FR	Supervisor Christopher Cornwell, SH
Council Member Cleon Long (in for Phillip Jones), NN	Delegate Barry Knight, VGA

**HRTAC Ex-Officio Members Absent:**

Board Member Frederick T. Stant, III, CTB	Commissioner Stephen Brich, VDOT
Director Jennifer Debruhl, DRPT	

**Others Recorded Attending:**

David Westcott Jr. (CH); Jerri Wilson (NN); Jessica Dennis (NO); Andrew Damon (VB); Will Smith (Senator L. Louise Lucas's Office); Jim Calpin (Bank of America); Noelle Pinkard (HRT); Ashlynn Herring (POV); Ed Reed (Two Capitols Consulting VB/HPT); Diane Kaufman (US

Senator Tim Kaine's Office); Todd Halacy (VDOT); Colleen Gregory-Gettel (Veterans Reporters); Mark Burns (Wells Fargo); Courtney Whelan (Willcox & Savage); Rob Cofield, Danetta Jankosky, Andrew Margason, Twanesha Murray, Joe Turner, Chris Vaigneur, Sheila Wilson (HRPDC); Lynn Coen, Jennifer Hodnett (HRTAC); Bob Crum, John Mihaly, Pavithra Parthasarathi, Dmitry Rekhter, (HRTPO)

### **Call to Order and Roll Call**

Chair Donnie Tuck called the meeting to order at 12:30 p.m. and a roll call of all Members was taken in order to confirm a quorum:

Mayor Rick West: Present  
Mayor Robert Cutchins : No Response  
Chair Donnie Tuck: Present  
Supervisor William McCarty: Present  
Supervisor Michael Hipple: Present  
Council Member Cleon Long: No Response  
Mayor Kenneth Alexander: Present  
Mayor Gordon Helsel: Present  
Mayor Shannon Glover: Present  
Supervisor Christopher Cornwell: No Response  
Mayor Michael Duman: Present  
Mayor Robert Dyer: Present  
Mayor Doug Pons: Present  
Supervisor Thomas Shepperd: Present  
Senator Louise Lucas: Present  
Senator Monty Mason: Present  
Delegate Barry Knight: No Response  
Delegate Amanda Batten: Present  
Delegate Anne Ferrell Tata: Present  
CTB Board Member Frederick Stant: No Response  
VDOT District Engineer Christopher Hall: Present  
Director Jennifer Debruhl: No Response  
Mr. Chris Gullickson: Present

The quorum was confirmed by Mr. John Mihaly.

### **Approval of Agenda**

Supervisor Michael Hipple Moved to approve the agenda, Seconded by Mayor Rick West. The Motion Carried.

### **Public Comment Period (limit 5 minutes per individual)**

No one from the public requested to make a public comment.

### **Chair's Comments**

Chair Tuck indicated that he would be making his Chair comments later in the meeting.

## **Consent Items**

- A. Minutes of the March 16, 2023 Regular Meeting
- B. HRTAC FY2024 Administrative and Project Development Budget
- C. HRTAC FY2024-FY2030 Plan of Finance Update – Six Year Operating and Capital Program of Projects for the Region’s High Priority Projects and the Hampton Roads Regional Transit Fund
- D. HRTAC 2045 Long Range Plan of Finance Update for the Region’s High Priority Projects and the Hampton Roads Regional Transit Fund Update
- E. FY2024 HRTAC Meeting Schedule
- F. Amended and Restated Project Agreement for Funding and Administration for the I-64 Hampton Roads Bridge Tunnel Expansion Project – Extension of Time re: Plenary Authority to Take Certain Actions in Support of VDOT Efforts RE: Project Issues

Supervisor Hipple Moved to approve the consent agenda items; Seconded by Mayor Bobby Dyer. The Motion Carried.

## **Action Items**

### **A. Election of FY2024 Officers of the Commission**

Tom Inglima, HRTAC General Counsel, reminded the Commission of the voting procedures for electing the Chair and Vice Chair of the Commission in accordance with the Bylaws of the Commission. He stated that a Nominating Committee had been appointed to present a slate of officers and explained the process for making additional nominations.

Supervisor Hipple, Nominating Committee Chair, stated that the Committee’s recommended slate of officers for Fiscal Year 2024 was Dr. Richard “Rick” West, Mayor of Chesapeake, for Chair, and Doug Pons, Mayor of Williamsburg, for Vice Chair.

No additional nominations were made.

Mayor Kenneth Alexander Moved to close the FY2024 Slate of Officers Nominations; Seconded by Senator Monty Mason.

Mayor Dyer Moved that the Commission approve Dr. Richard “Rick” West, Mayor of Chesapeake, as Chair, and Doug Pons, Mayor of Williamsburg, as Vice Chair; Seconded by Mayor Michael Duman. The Motion Carried.

Chair West made a presentation to the Commission on the expansive career of Mayor Tuck and highlighted his numerous accomplishments and achievements.

Kevin Page, HRTAC Executive Director, presented Mayor Tuck with a Resolution of Appreciation for his service as HRTAC Chair and reiterated his dedication to the Region and hard work for continued transportation investments in Hampton Roads.

### **B. Hampton Roads Regional Transit Fund – Transportation District Commission of Hampton Roads FY2024 Application for Funding**

Executive Director Page reminded the Commission that HRTAC manages the Hampton Roads Regional Transit Fund (HRRTF). He explained that the Transportation District Commission of Hampton Roads, doing business as Hampton Roads Transit (HRT), sets forth projects in its long range transportation plan and then submits applications to HRTAC for disbursements of funds from the HRRTF for certain projects.

He stated that the Fiscal Year 2024 application includes, but is not limited to, funding for purchasing new buses for the 757 Express Line, for completion of the Parks Avenue Garage and for the Regional Backbone service.

William Harrell, HRT Chief Executive Officer, noted that the HRRTF has helped immensely and indicated that it has improved public transportation in the region.

Mayor Dyer Moved that the Commissioners of the Member Jurisdictions of Chesapeake, Hampton, Newport News, Norfolk, Portsmouth, and Virginia Beach; i. Approve the FY2024 Application for Funding made by the Transportation District of Hampton Roads; ii. Authorize the Chair to execute and deliver a funding agreement relating to such application, in a form consistent with past practice, with such changes, insertions or omissions as may be finalized by such officer, with the advice of the Executive Director and the Commission's General Counsel; and iii. Authorize the Chair and Executive Director, either of whom may act, to take such action as may be deemed necessary or appropriate to provide for the payment of the disbursement of \$39,651.804.00 from the Hampton Roads Regional Transit Fund when required under such funding agreement; Seconded by Mayor Alexander. The Motion Carried by vote of the six Member Jurisdictions.

### **Information Items**

#### **A. HRTAC Monthly Financial Report**

Executive Director Page reviewed the Monthly Financial Report with the Commission.

#### **B. VDOT Project Updates**

Executive Director Page noted that the VDOT project updates were included in the agenda package.

#### **C. HRTAC Regular Meeting – September 21, 2023**

### **Adjournment**

With no further business to come before the Hampton Roads Transportation Accountability Commission, the meeting adjourned at 12:55 p.m.

  
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Dr. Richard "Rick" West,  
HRTAC Chair